**Hedgesville Little League Local By-Laws and Amendments**

**SECTION 1 Registration:** Hedgesville Little League, hereby known through this document as HLL, is open to any child between the ages of 4-16 in both baseball and softball. Registration dates will be established by the Board of Directors, hereby known through this document as BOD, usually in November of the following year. Example: HLL BOD will set 2025 registration dates in November of 2024. The BOD will establish dates, fees, and all information pertaining to registration. The BOD reserves the right to change the dates and fees of registration on a year-to-year basis. There will be no refunds given after February 28th at 11:59 PM.

**SECTION 2 Placing a Player Back in The Draft:** If a player is requesting to be placed back in the draft, the following guidelines will apply:

A. A written letter must be received by the HLL BOD before February 1st at 11:59 PM requesting the player be placed back into the draft. This letter must contain player’s name, age, prior year’s team, and reason for the request. In addition, the request must specify the critical reasons that the player should not continue with their current team. Playing time cited in the request is not considered a critical reason for returning to the draft.

B. Parent/Guardian must appear at the BOD meeting prior to the try-out dates to address critical reasons and to answer questions by the Board Members concerning the request.

C. A vote by the BOD will be immediately taken, and the parent/guardian will be informed of the Board’s decision within 24 hours.

D. If the player is approved by the Board to return to the draft, this player forfeits their Little League eligibility, and the following will apply:

1. Player must attend 1 (Regulation IV F) of the scheduled try-out dates in March.

2. Player could be drafted back onto the same team.

3. Consequently, if a player is not drafted onto a LL team, he/she will return to the Minor League Division.

**SECTION 3 Manager Selection:** Any person who would like to become a manager must complete their application to HLL prior to January 31st at 11:59 PM of the current year. This can be done by filling out a volunteer form online. Spring Season Managers are selected by the League President and submitted to the HLL BOD. For divisions that require a draft, managers will be voted on individually by the BOD for approval. Consideration will be given to the following and in no particular order:

1. Ability to work with assistant coaches

2. Attitude

3. Baseball knowledge

4. Interview with BOD if President deems necessary

5. Conduct

6. Ejection reports

7. Excellent role model for players

8. High level of integrity in front of players

**SECTION 4 Manager and Coaches Expectations:** Only the manager and coaches that have gone through the background checks and required training and are approved by the HLL Board of Directors shall occupy the bench or dugout. One (1) adult must be in the dugout at all times. Scorekeeper/Pitch Counter can be outside the dugout but must be located immediately beside the dugout.

All managers and coaches are required to umpire at least six (6) games during the season, Major and above, to remain eligible to manage or coach with HLL. No one (1) manager or coach may umpire the required minimum games for any other manager or coach. Each manager/coach is responsible for their own six (6) minimum games.

All managers are required to keep a written account of manager, coach, and player attendance for all games via a scorebook or an electronic format. This requirement applies to AAA and above (for baseball) and Minor League and above (for softball).

Additional expectations will be provided to each manager by the HLL BOD prior to the start of the season, which they will be required to review and acknowledge.

**SECTION 5 Manager Code of Conduct:** Each Manager, coach, and parent or guardian will sign a Code of Conduct agreement during registration. In addition, the parent or guardian will relay these expectations to any family members or friends who also attend games. Each spectator at HLL is solely responsible for his/her conduct at the facilities during games and practices. Violation of the code of conduct, which includes public displays of obscene or vulgar language, and disruptive behavior, will result in the immediate removal of those persons involved. The Board Member on duty during a game will ask the violator to leave or will telephone the police to have the violator escorted from the facility. The BOD will be informed of any such activity. Any further violations of this rule could lead to suspension from the facility at the Board of Directors’ discretion.

Failure on the part of a manager or coach to comply with any of the Little League International and HLL rules will result in the following action being taken by the Board of Directors:

A. First Offense: A written warning will be issued and documented to the manager/coach by the BOD, respective division VP, or Manager’s Committee.

B. Second Offense: The manager/coach will be immediately suspended from the next game played by his/her team. During the suspension, the manager/coach will be barred from all HLL facilities, even as a spectator, during their team’s game.

C. Third Offense: The manager/coach will be suspended for the remainder of the season and barred from all HLL facilities.

Depending on the severity of the infraction, the HLL BOD reserves the right to accelerate the discipline and remove the manager after the first offense.

For any offenses, the violation will be documented by the Board Member on duty, and the manager or coach will be required to meet with the HLL BOD. The umpire will notify the President within 24 hours and give his report of why the manager, coach, or player was ejected. In any case of player ejection, the parent and manager will accompany the player in the meeting with HLL BOD along with the Player Agent. The committee for hearing ejections will be as follows: President, Vice-President, Division VP, Player Agent, and Umpire in Chief.

No tobacco or alcohol products of any type or in any form shall be permitted on any part of the facilities; dugouts, practice fields, game fields, stands, concession area, etc. (There is a designated smoking area located behind the main Little League concession stand next to the road.) This rule is not only an HLL rule, but also a Berkeley County School rule. It is in effect, for managers, coaches, players, umpires, and spectators. Absolutely no alcoholic beverages or illegal substances will be allowed on HLL property. Violators will be asked to leave the premises by the Board Member on duty. If a manager, coach, or player is removed for violation of this rule, they will remain suspended until a meeting of the BOD is held and the consequences addressed.

If there are any complaints that are received regarding a manager or a coach, the request must be received within 30 days of the date of incident. HLL BOD suggests the complainant signs the letter.

**SECTION 6 Playing Rules:** During regular season and tournament play, no practice shall last more than 3 hours or exceed a curfew, whichever comes first. Practice curfew times are as follows: 10:00 pm for Majors and below, 10:30 pm for Junior, and 11:00 pm for Senior League.

For regular season games only, Major division and above are permitted only four (4) events per week, and Minor divisions and below are permitted only three (3) events per week. An event is defined as a game or practice. The week begins on Sunday and ends on Saturday. Managers are strongly encouraged to have three (3) events per week in Majors and above. When two games are scheduled on the same field, no inning will begin after 7:30 pm for the first game. The second game will begin immediately after the first game is ended. During the second game, no new inning will start after 10 pm. Refer to Inter-League rules for other Divisions. Under no circumstances will there be any exceptions to this rule, unless approved by HLL BOD.

(Rule 4.10 e) If after three (3) innings (Intermediate (50/70), Junior, Senior Leagues-four innings) one team has a lead of fifteen (15) runs or more, if after four (4) innings (Intermediate (50/70), Junior, Senior Leagues-five (5) innings) one team has a lead of ten (10) runs or more, and eight (8) runs after (5) five innings. The manager of the team with the least runs shall concede the victory to the opponent. Under no circumstances will there be any exceptions to this rule.

**Baseball only:** All HLL baseball teams will use the pitching affidavit to determine pitcher eligibility and enforcement of Little League pitching rules. The date of game, number of pitches thrown, pitcher’s name, uniform number, pitcher’s league age, and next date eligible to pitch shall be recorded for each game. The affidavit is to be signed in ink by the game's opposing team manager and the umpire. The pitching affidavit form shall be continuous for the season.

In accordance with Rule 4.16(a), HLL will allow teams to start a game with eight (8) players, but the game also must be finished with at least eight (8) players.

**SECTION 7 Player Selection**: The player selection process will be made using the following Little League International methods, all based on complete registration numbers:

A. If the number of teams remains the same as the previous season, **Plan A**  – Conventional Draft Plan will be used (Found under Policies Local League Draft Methods). When a thorough tryout program has been completed, the last-place team of the preceding season gets the first choice in every round of the draft, the next-to-last-place team gets the second selection in every round, and the remaining teams select in the reverse order of standing.

B. If an additional team is to be added, increasing the number of teams from previous season, HLL BOD will suggest using Expansion – Option Three will be the preferred method to use. However, HLL BOD reserves the right to utilize Option One or Two. (Found under Policies Local League Maintenance of Rosters). This plan provides the most favorable competitive balance between existing teams at the Major League level over Options One and Two when a local league expands its Major League to provide additional opportunity for more candidates to participate at the Major League level. Plan Three incorporates many basic features of a plan used successfully in professional baseball. This plan has every existing team placing players in a player pool from which the new expansion teams will draft players in a preliminary draft. The Player Pool Procedure listed in the Little League Rule Book will be followed.  Once a single team has three players selected in the expansion draft, the remaining players in the pool from that team are no longer eligible to be selected.

C. If a team needs to be removed, decreasing the number of teams from previous season, HLL BOD will suggest using Option A will be the preferred method to use. However, HLL BOD reserves the right to utilize Option A or B. Reduction – Option B will be used:(Found under Policies Local League Maintenance of Rosters) If the number of teams is to be reduced at the Major League level, the Board of Directors decides which team is to be deleted from the division. All current Major League players affected must be reassigned to a Major League team by using Method B: Through a regular draft wherein, if several returning Major League players have not been drafted by the time the same number of draft picks remain, those returning players must be the only players eligible from that point forward in the draft.

1. Player’s league age of 11 will be drafted to a major league division.

2. Exception to this rule will be that if the player poses a safety risk to themselves, their skill levels are not at a safe development to play in this division.

3. This is not for the managers to say they don’t want to draft a League age 11-year-old.

4. To be determined to be a safety risk, the managers must bring it to the League Player Agent, the Director of baseball/softball, and the President immediately after the evaluation. This will then be discussed among the managers, League Player Agent, Director of baseball/softball, and the President. If it is determined that there is a safety concern, the child will then be placed in the minor league.

5. The league President, managers, and player-agent will be the only ones allowed in the draft room.

6. Any player-pitch league will be a draft league in baseball and softball.

7. There will be no requests honored by HLL for parents and managers with regards to players being placed on their respective teams.

8. Any player who has not tried out for a little league team will not be eligible to be brought up to a little league roster for the remainder of the season.

9. A player must have played on a little league roster in order to be eligible to play all-stars, unless approved by BOD due to numbers.

10. It is optional for 9 year-olds to try out for majors. If they choose to tryout and are not selected, they will be placed in AAA for baseball and player pitch in softball.

11. HLL will use a continuous batting order for all divisions except for senior league. HLL will still require all players to play a minimum of six (6) defensive outs.

12. Anyone under the age of 13 must have board approval to be on a Junior League roster.

If a player quits during the season, the player will lose Little League eligibility. The player is not eligible to return to that team or any other team for the remainder of that season and will not be considered for All-Star Selection. Any player(s) suspended or expelled from a Berkeley County School is eligible to participate in any HLL event.

**SECTION 8 Board Members:** Any vote that is passed in a board meeting will require a motion, a second, and a 2/3 vote to overturn the original vote. Board members who do not fulfill their board duty obligations will be ineligible to vote until those obligations have been met.

**SECTION 9 All-Star Code of Conduct:** Selection to an All-Star team requires a strong desire and commitment from the managers, coaches, players selected, and parents/guardians. This commitment is both a time commitment and a financial one. Once selected for the All-Star team, the HLL BOD expects all managers, coaches, and players to attend all scheduled practices and games. The Board also expects all managers, coaches, players, and parents to conduct themselves professionally according to the All-Star code of conduct form that will be signed during All-Star registration. In addition, each person must represent HLL professionally and respectfully while traveling to other facilities during the All-Star season.

**SECTION 10 All-Star Manager Selection:**  For all Managers and Coaches to be eligible for selection as an All-Star Manager, all the following must apply:

A. Must have umpired at least six games at major league and above.

B. All debts must be paid to the HLL prior to the All-Star application date.

C. Must have attended 75% of their regular season games.

D. Must make an application to BOD prior to the deadline of May 1st at 11:59PM.

All-Star Managers will be voted upon and selected by the HLL BOD. Assistant Coaches will be chosen by the team’s respective managers and approved by the BOD. Anyone may apply for an All-Star manager/coach position, but consideration will be given to the following in no particular order:

A. Ability to work with assistant coaches

B. Anticipated absences during the All-Star season

C. Attitude

D. Softball/Baseball knowledge

E. Board of Director’s interview

F. Conduct

G. Ejection reports

H. End-of-season evaluations

I. Excellent role model for players

J. High level of integrity in front of players

K. Number of games attended during the regular season

L. Number of practices held and attended during the regular season

M. Position with regular season team

N. Win/loss record

All applicants will be provided a set time to appear before the BOD for an informal interview process, at which time both applicants and members can ask questions. Then, the BOD will vote on the Managers, and selection decisions will be posted on the HLL website within 24 hours of the BOD decision.

Any team wishing to have an all-star team mom must submit their request to the Board of Directors prior to the first all-star practice. The team mom will be responsible for various duties including, but not limited to, ensuring meals are coordinated with the team, uniforms are clean, collecting all monies from fundraisers, and giving it to the HLL BOD. In addition, the team mom must accompany the team during all team activities. Any team mom not fulfilling their responsibilities may be removed by the BOD.

**SECTION 11 All-Star Player Selection:** Players must turn in their all-star commitment form by the May 15th deadline in order to be eligible for an all-star team.

A. The All-Star player selection will be made as follows: a combined player vote to serve as one vote. The player must receive a minimum of 50% of the votes to be counted as one vote, and each Division Team Manager to serve as one vote each. If a Team Manager cannot be present for the vote, one of the Team’s Coaches will take the Manager’s place during the voting.

B. For HLL divisions, 12-year-olds will vote only for 12-year old’s, 11-year old’s will only vote for 11-year-olds, and 9 & 10 year old’s will only vote for 9 & 10-year-olds.

C. The manager must declare at the beginning of the vote how many players he will be selecting. If the manager picks 12 players, the manager will get three picks. If the manager picks 13 or more players, they get four manager’s picks. Any team with less than 12 players will require approval from the District 6 District Administrator.

D. The order of team selection will be 10-12 year old’s, 8-10 year old’s, 9-11 year old’s.

**SECTION 12 All-Star Fundraising:**  All funds raised (cash & checks) by any player, manager, coach, parent, or any individual acting as an agent on behalf of HLL are the property of HLL and must be deposited in the common League treasury, as specified by the HLL Constitution. All monies received from fundraising activities must be reported to the league within 48 hours of the fundraising.

We are committed to upholding our trustworthy reputation within the business community, and all must recognize that we have a responsibility to the local community and HLL children to see to it that funds collected in the name of the League are used for League purposes and not for any other extravagant or individual purpose.

It is the Board’s responsibility to spend money wisely, and not extravagantly, to cover basic and necessary expenditures for a traveling team, with expenditures over and above what is outlined in these By-Laws to be voted upon by the BOD.

After each All-Star fundraising effort, a fundraising information sheet will be submitted, along with the matching monies collected, to the President and/or Treasurer for immediate review and deposit into the HLL account.

All individuals must recognize that the BOD takes this very seriously, and any violation of this regulation will be dealt with severely. Immediate removal of the violator from the team will occur.

HLL BOD will approve a financially responsible representative to accompany any team traveling outside the district area during tournament play. This person will not be a manager or coach of the All-Star team. This individual will act as the HLL representative and will handle all financial transactions and assist the team with logistical responsibilities for the team. If this league representative has a child on the team, the league will cover meals. Any hotel reimbursement will be calculated in the same manner as other team parents (see below). If the representative does not have a child on the team, the representative will have his/her expenses paid for by HLL (i.e., hotel room, team meals, gas, and team recreation). The representative may elect to take a spouse or child with them, but that spouse or child’s meal and entertainment expenses are not reimbursed by HLL. A full accounting of all expenses handled by the representative will be provided to the President and/or Treasurer for review within seven days of return to Hedgesville.

For state-level All-Star tournaments involving travel outside of the district, reimbursements will be as follows:~~:~~

**SECTION 13 All-Star Reimbursement:** For all-star tournaments involving travel at the state level, HLL will pay 50% of the total cost of the hotel for the manager and two (2) coaches. Additional reimbursement for the coaches may be provided based on the fundraising by their team.

HLL will track each team’s respective fundraising efforts. In an effort to be fair to parents and the league, HLL will allow each team access to their respective fundraising money, to be spent in accordance with rules established below. HLL will not reimburse in excess of 100% of costs incurred. The spending priority will be as follows:

1) Reasonable food costs for manager, coaches and players,

2) Reasonable entertainment expenses for manager, coaches and players (which many include state tournament t-shirts),

3) Hotel reimbursements, to be determined with leftover fundraising money.

No hotel rooms are to be prepaid. Reimbursements for manager, coaches and parents will be provided after returning from the state tournament at which time a receipt is to be provided to evidence their stay. **WHAT ELSE SHOULD BE ADDED?**

HLL will allow for reasonable meal expenses per day to include the manager, coaches, and players. Teams will also be given a reasonable amount of entertainment expense. Any parents wishing to receive reimbursement for hotels and food, must stay at the same hotel and their meals must be eaten together as a team, if a player chooses to not stay or eat with the team, their room and/or meal will not be covered by HLL.

Below find a practical example of a breakdown of reimbursement policies.

1. If a team chooses not to fundraise no reimbursement of any kind will be provided by HLL. Parents will be fully responsible for meals, entertainment and hotel costs.
2. $0-$2,000 – fundraising allocated primarily for meals and entertainment expenses for the manager, coaches and players. Once fundraising money is depleted, all expenses are to be paid by the parent. In this example, it is highly unlikely to have any hotel reimbursement provided.
3. $2,000 and above- Priority of spending to include

1)meals for the manager, coaches and players

2)entertainment expenses for the manager, coaches and players

3)hotel reimbursement with leftover money

Hotel reimbursements will be issued based on the respective fundraising amount left over and will not exceed 100% of costs incurred or the total amount fundraised by the team.

Example: A team raises $5,000 and after meals and entertainment is paid out, there is $3,000 left over. This amount will be distributed to the parents for reimbursement. $3,000/9= $333 paid out to each parent as long as the hotel cost is less or equal to this amount. The coaches may get additional reimbursement based on the amount that is fundraised by the team.

Within seven days of return to Hedgesville, expenses, along with receipts for meals and entertainment must be submitted on an expense report and must include receipts and must be submitted to the By-Laws Committee.

All-Star Players will pay for and keep their uniforms.

Players, managers, coaches, and parents will be required to sign and abide by an HLL All-Star Expectations Sheet. This sheet will outline the expectations of everyone’s duties and financial burden. A member of the By-Laws committee will be available for any questions regarding these rules.  Any coach or player who violates these rules may be removed immediately from the team.

The HLL BOD reserves the right to approve changes to the reimbursement policy during the all-star season to include special circumstances.

HLL’s financial responsibility for travel outside the state area will be approved by the Board on a case-by-case basis.

**SECTION 14 Senior League:** Senior League: Registration will close seven (7) days after the WVSSAC spring season is completed. A player wishing to be selected for the senior league all-star team must attend at least 50% of the games eligible to be played.

Manager Selection: Any manager/coach who has managed or coached during the regular season is eligible to manage/coach the Senior League all-star team. To be eligible as a manager/coach, you must attend 75% of the regular season games.

The League President or Vice-President of the Senior League reserves the right to hold a tryout

for the Senior League all-star team. Any players wishing to earn a spot on the team MUST attend

the tryout. If a player does not attend the tryout they WILL NOT be eligible for the all-star team. Anyone under the age of 15 must have BOD approval to be on a Senior League roster.

The tryout must be completed AFTER the WVSSAC spring season is completed.

**SECTION 15 By-Law Updates:** The by-laws will be reviewed and updated (if necessary) by the Hedgesville Little League Board of Directors before the beginning of each spring season. Any changes must be approved by 2/3 of the Hedgesville Little League Board of Directors.